



# PARTY CHECKLIST

Customer Name \_\_\_\_\_

Address \_\_\_\_\_

Phone home \_\_\_\_\_ Phone work \_\_\_\_\_

Is delivery required? \_\_\_\_\_

Date & Time Delivery \_\_\_\_\_ Pickup \_\_\_\_\_

Hire Equipment	Qty Required
Marquee 3m x 3m	
Marquee 6m x 3m	
Marquee 6m x 6m	
Marquee 9m x 6m	
Marquee 12m x 6m	
Marquee 12m x 9m	
Pagoda Marquee 6m x 6m	
Pagoda Marquee 12m x 6m	
Clear Span Marques (any size)	
Table 1.2m Round	
Trestle 2.4m	
Bar Tables	
Table Cloth 1.2m Round	
Table Cloth 2.4m	
Chairs PVC White	
Americana Style Chair	
Spot Lights	
LED Fairy Lights	
String of Lights	

Equipment	Qty Required
Gas Heater Mushroom	
Gas Heater Radiant	
Toilets	
PA System	
Jukebox/Karaoke	
Dance Floor (fully assembled)	
Plastic Flooring (per square metre)	
Mobile Coolroom 6' x 4'	
Dinner Plate	
Bread Plate	
Bowl	
Cup & Saucer	
Milk/Gravy Jug	
Sugar Basin	
Beer Glass	
Wine Glass	
Large Wine Glass (440ml)	
Champagne Glass	
Spirit Glass	
Beer Jugs	
Wine Carafe	
Wine Coolers	
Knives	
Forks	
Tea Spoons	
Dessert Spoons	
Soup Spoons	
Serving Trays	
Salad Servers	
Ice Tubs	
Tea Urn	

<b>Equipment</b>	<b>Qty Required</b>
Food Warmer	
Pie Warmer	
Bain Marie	
Roaster	
Spit	
BBQ (4 burner)	
Delivery	

***We also have a range of disposable products available.***

***Please fax your checklist along with any additional requirements to us on  
08 8552 1371 for your free quotation.***

**OPEN 7 DAYS**

**[www.a1hirevictor.com.au](http://www.a1hirevictor.com.au)  
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